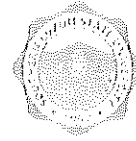




Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Tuguegarao, Cagayan



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

ORLANDO L. CORRECES JR.
Owner
GAINSVILLE ENTERPRISES
Polillo, Quezon

Sir/Madam,

The attached Purchase Order No. 2025-10-0880 are already approved so NOTICE is given to GAINSVILLE ENTERPRISES for the purchase of fabrication of Tables and Chairs requested by S. Manzanilla - CAS with PR No. 2025-03-2097. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

OCT 27 2025

Received by _____ of the _____

Attest of the Representative of the _____

Authorized Signature: _____